

CALL FOR JUDGES  
BPA STATE LEADERSHIP CONFERENCE  
FORT WORTH, TX

Business Professionals of America, Texas Association is having their State Leadership Conference in Fort Worth, March 3-6, 2010. BPA is a middle level, high school, and college student organization for those interested in the field of business. Through national affiliation, Business Professionals of America, Texas Association contributes to the preparation of a world-class workforce through the advancement of leadership, citizenship, academic, and technological skills. Approximately 2,500 students will be competing at the state level in order to qualify for the national leadership conference in Anaheim, CA in May 2010. Approximately 250 judges are needed for the following judged events – these contests could not take place without the volunteer efforts of the community.

There are individual and team judged events that will take place on **Thursday, March 4; Friday, March 5; and Saturday, March 6**. There will be a complimentary lunch at 12:00 pm for those judging from 1:00 p.m. – 5:00 p.m. on Thursday. There will be a complimentary breakfast at 7:00 a.m. for those judging in the morning from 8:00 a.m.-12:00 p.m. and a complimentary lunch at 1:00 p.m. on Friday for those judging from 2:00 p.m.-6:00 p.m. There will be a complimentary breakfast at 7:00 a.m. for those judging in the morning from 8:00-12:00 p.m. on Saturday.

Please sign up to judge via the web site, <http://www.registermychapter.com/bpamem/JudgesReg.aspx> and click on “**Texas State Conference**”. For any questions, please contact Robin Goff at [robingoff@ymail.com](mailto:robingoff@ymail.com) or Phyllis Kostka at [pakostka@gmail.com](mailto:pakostka@gmail.com).

These judged events will take place at the Fort Worth Convention Center, Omni Fort Worth Hotel, Hilton Fort Worth, and the Sheraton Fort Worth Hotel.

Fort Worth Convention Center / 1201 Houston Street / Fort Worth, TX 76102 / 817-392-6338  
Omni Fort Worth Hotel / 1300 Houston Street / Fort Worth, TX 76102 / 817-535-6664  
Sheraton Fort Worth Hotel / 1701 Commerce Street / Fort Worth, TX 76102 / 817-335-7000  
Hilton Fort Worth Hotel / 815 Main Street / Fort Worth, TX 76102 / 817-870-2100

Convention Center Judges’ Holding Room – Room 204A  
Omni Hotel Judges’ Holding Room – Room 204A at the Convention Center  
Sheraton Hotel Judges’ Holding Room – Hotel Restaurant  
Hilton Hotel Judges’ Holding Room – Texas Ballroom A

**Secondary Economic Research Project Individual Prelims:** Six judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. These judges will receive the student’s project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest Description:** One economic research topic is selected by the National Business Professionals of America and provided at the beginning of the school year. The student will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

**Secondary Economic Research Project Individual Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest Description:** One economic research topic is selected by the

National Business Professionals of America and provided at the beginning of the school year. The student will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

**Secondary Administrative Support Research Project Individual Prelims:** Six judges are needed at the **Sheraton Fort Worth Hotel** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. Judges will meet in the Sheraton Hotel's Shula's Restaurant. These judges will receive the student's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** One administrative support topic is selected by National Business Professionals of America and provided at the beginning of the school year. The student will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

**Secondary Administrative Support Research Project Individual Finals:** Two judges are needed at the **Fort Worth Convention Center** for a complimentary breakfast at 8:00 a.m. on **Saturday, March 6th** and will judge the final round from 8:00 a.m. to 12:00 p.m. **Contest description:** One administrative support topic is selected by National Business Professionals of America and provided at the beginning of the school year. The student will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

**Secondary Digital Media Production Prelims:** Six judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. **Contest description:** The student will create a one to two minute digital media production based upon an assigned topic.

**Secondary Digital Media Production Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the final round from 2:00 p.m. – 5:00 p.m. **Contest description:** The student will create a one to two minute digital media production based upon an assigned topic.

**Secondary Entrepreneurship Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. These judges will receive the student's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the student will develop an operating plan and organizational structure to initiate a small business. Competitors are to assume they are presenting their business plan to potential investors at a bank with the objective of securing financing for their business venture.

**Secondary Entrepreneurship Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. to 12:00 p.m. **Contest description:** the student will develop an operating plan and organizational structure to initiate a small business. Competitors are to assume they are presenting their business plan to potential investors at a bank with the objective of securing financing for their business venture.

**Secondary Graphic Design Promotion Prelims:** Six judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. These judges will receive the student’s project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the student will develop a theme, illustrate the theme in a logo design, then utilize the logo in a promotional flyer.

**Secondary Graphic Design Promotion Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. to 12:00 p.m. **Contest description:** the student will develop a theme, illustrate the theme in a logo design, then utilize the logo in a promotional flyer.

**Secondary Interview Skills Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. These judges will receive the student’s project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest Description:** the student will assess proficiency in job search and interview situations.

**Secondary Interview Skills Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the final round from 2:00 p.m. to 6:00 p.m. **Contest Description:** the student will assess proficiency in job search and interview situations.

**Secondary Advanced Interview Skills Prelims:** Eight judges are needed at the **Omni Fort Worth Hotel** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. Judges will meet at the Convention Center, Room 204A for lunch and then walk directly across the street to judge. These judges will receive the student’s project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest Description:** the student will assess proficiency in job search, interview situations, and portfolio development.

**Secondary Advanced Interview Skills Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the final round from 2:00 p.m. to 6:00 p.m. **Contest Description:** the student will assess proficiency in job search, interview situations, and portfolio development.

**Secondary Extemporaneous Speech Prelims:** Six judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. **Contest description:** the student will demonstrate communication skills in arranging, organizing, and effectively presenting information orally without prior knowledge of the topic.

**Secondary Extemporaneous Speech Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the final round from 2:00 p.m. to 6:00 p.m. **Contest description:** the student will demonstrate communication skills in arranging, organizing, and effectively presenting information orally without prior knowledge of the topic.

**Secondary Human Resource Management Prelims:** Six judges are needed at the **Hilton Hotel** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. **Contest description:** the student will assess interpretation of personnel policies and knowledge of human resource management.

**Secondary Human Resource Management Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest description:** the student will assess interpretation of personnel policies and knowledge of human resource management.

**Secondary Prepared Speech Prelims:** 6 judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. **Contest Description:** the student will demonstrate communication skills in securing, arranging, organizing, and presenting an informative speech.

**Secondary Prepared Speech Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest Description:** the student will demonstrate communication skills in securing, arranging, organizing, and presenting an informative speech.

**Secondary Presentation Management Individual Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. **Contest Description:** the student will assess the use of current desktop technologies and software to prepare and deliver an effective multimedia presentation to the judges based on a specific topic.

**Secondary Presentation Management Individual Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the final round from 2:00 p.m. to 6:00 p.m. **Contest Description:** the student will assess the use of current desktop technologies and software to prepare and deliver an effective multimedia presentation to the judges based on a specific topic.

**Secondary Economic Research Project Team Prelims:** 6 judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 1:00 p.m. – 5:00 p.m. These judges will receive the student's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest Description:** One economic research topic is selected by the National Business Professionals of America and provided at the beginning of the school year. The student will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

**Secondary Economic Research Project Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest Description:** One economic research topic is selected by the National Business Professionals of America and provided at the beginning of the school year. The student will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

**Secondary Financial Analyst Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest description:** the teams will use analytical and problem-solving skills to make decisions and recommendations using financial reports, both internal and external. The team analyzes and interprets computer reports from a business case study. The team will present their report to the judges.

**Secondary Computer Animation Team Prelims:** Six judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the preliminary round from 2:00 p.m. – 6:00 p.m. These judges will receive the student's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** A team will create a 3-D visualization animation (not to exceed two minutes) based upon an assigned topic.

**Secondary Computer Animation Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest description:** A team will create a 3-D visualization animation (not to exceed two minutes) based upon an assigned topic.

**Secondary Network Design Team Prelims:** Six judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 7:00 a.m. for a complimentary breakfast and judge the preliminary round from 8:00 a.m. – 12:00 p.m. **Contest Description:** the team will analyze existing and planned business environments and develop a strategy for the implementation of a network infrastructure that addresses the need of the defined business environment. The team will present their network infrastructure to the judges.

**Secondary Network Design Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest Description:** the team will analyze existing and planned business environments and develop a strategy for the implementation of a network infrastructure that addresses the need of the defined business environment. The team will present their network infrastructure to the judges.

**Secondary Web Site Design Team Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 7:00 a.m. for a complimentary breakfast and judge the preliminary round from 8:00 a.m. – 12:00 p.m. These judges will receive the team's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the team's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the team will work together to create a web site based on an assigned topic.

**Secondary Web Site Design Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest description:** the team will work together to create a web site based on an assigned topic.

**Secondary Web Application Team Prelims:** Four judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 7:00 a.m. for a complimentary breakfast and judge the preliminary round from 8:00 a.m. – 12:00 p.m. These judges will receive the team's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the team's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the team will create a database driven web site with server-side functionality. The team is provided with the opportunity to design, build and present a working web application.

**Secondary Web Application Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. to 12:00 p.m. **Contest description:** the team will create a database driven web site with server-side functionality. The team is provided with the opportunity to design, build and present a working web application.

**Secondary Video Production Team Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the preliminary round from 2:00 p.m. – 6:00 p.m. **Contest description:** the student will create a three to five minute video production based upon an assigned topic.

**Secondary Video Production Team:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest description:** the student will create a three to five minute video production based upon an assigned topic.

**Secondary Software Engineering Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. These judges will receive the team's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the team's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the team will work together as a software engineering team to develop a system of applications that will share data and functions and/or procedures from an assigned topic.

**Secondary Global Marketing Team Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 7:00 a.m. for a complimentary breakfast and judge the preliminary round from 8:00 a.m. – 12:00 p.m. These judges will receive the team's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the team's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the team will develop a plan that details pricing strategies and promotional plans for a business.

**Secondary Global Marketing Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest description:** the team will develop a plan that details pricing strategies and promotional plans for a business.

**Secondary Small Business Management Team Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the preliminary round from 2:00 p.m. – 6:00 p.m. **Contest Description:** The team will use strategic planning and problem-solving skills to provide solutions to the business case provided. The team will deliver their conclusions to the judges.

**Secondary Small Business Management Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. to 12:00 p.m. **Contest Description:** The team will use strategic planning and problem-solving skills to provide solutions to the business case provided. The team will deliver their conclusions to the judges.

**Secondary Presentation Management Team Prelims:** Eight judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 7:00 a.m. for a complimentary breakfast and judge the preliminary round from 8:00 a.m. – 12:00 p.m. **Contest Description:** the team will assess use of current desktop technologies and software to prepare and deliver an effective multimedia presentation to the judges based on a specific topic.

**Secondary Presentation Management Team Finals:** Two judges are needed at the **Fort Worth Convention Center** on **Friday, March 5th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest Description:** the team will assess use of current desktop technologies and software to prepare and deliver an effective multimedia presentation to the judges based on a specific topic.

**Secondary Parliamentary Procedure Team Prelims:** Nine Parliamentarians are needed at the **Fort Worth Convention Center** for the prelim round on **Friday, March 5th** at 1:00 p.m. for a complimentary lunch and judge the prelim round from 2:00 p.m. – 6:00 p.m. **Contest Description:** the team will demonstrate the use of correct parliamentary procedure through a chairman's ability to conduct a business meeting in a democratic manner that allows the members of the team to effectively participate. The team's knowledge of parliamentary procedure will be examined through oral questions and an objective test.

**Secondary Parliamentary Procedure Team Finals:** Three Parliamentarians are needed at the **Fort Worth Convention Center** for the final round on **Saturday, March 6th** at 7:00 a.m. for a complimentary breakfast and judge the final round from 8:00 a.m. – 12:00 p.m. **Contest Description:** the team will demonstrate the use of correct parliamentary procedure through a chairman's ability to conduct a business meeting in a democratic manner that allows the members of the team to effectively participate. The team's knowledge of parliamentary procedure will be examined through oral questions and an objective test.

**Two Judges are needed for the following four contests which will take place simultaneously beginning at 1:00 p.m. and ending at 5:00 p.m. Please sign up for all four competitions on the <http://www.registerychapter.com/bpamem/JudgesReg.aspx> and click on "Texas State Conference".**

1. **Associate Web Site Design Team:** 2 judges are needed at the **Hilton Hotel** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 1:00 p.m. – 2:00 p.m. These judges will receive the team's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the team's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the team will work together to create a web site based on an assigned topic.
2. **Associate Digital Media Production:** 2 judges are needed at the **Hilton Hotel** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the preliminary round from 2:00 p.m. – 3:00 p.m. Two judges from two separate sections need to return to the Holiday Inn Town Lake and have a complimentary lunch at 1:00 p.m. on **Friday, March 6** and will judge the final round from 2:00 p.m. to 6:00 p.m. **Contest description:** The student will create a one to two minute digital media production based upon an assigned topic.
3. **Associate Video Production Team:** 2 judges are needed at the **Hilton Hotel** on **Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 3:00 p.m. – 4:00 p.m. **Contest description:** the student will create a three to five minute video production based upon an assigned topic.

4. **Associate Administrative Support Research Project Individual:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 4:00 p.m. – 5:00 p.m. These judges will receive the student’s project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** One administrative support topic is selected by National Business Professionals of America and provided at the beginning of the school year. The student will conduct research on the topic and present findings in a research paper, an oral presentation, and respond to questions from a panel of judges.

**Two Judges are needed for the following three contests which will take place simultaneously beginning at 1:00 p.m. and ending at 4:00 p.m. Please sign up for all four competitions on the <http://www.registerychapter.com/bpamem/JudgesReg.aspx> and click on “Texas State Conference”.**

1. **Associate Presentation Management Team:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 1:00 p.m. – 2:00 p.m. **Contest Description:** the team will assess use of current desktop technologies and software to prepare and deliver an effective multimedia presentation to the judges based on a specific topic.
2. **Associate Entrepreneurship:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 2:00 p.m. – 3:00 p.m. These judges will receive the student’s project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the student will develop an operating plan and organizational structure to initiate a small business. Competitors are to assume they are presenting their business plan to potential investors at a bank with the objective of securing financing for their business venture.
3. **Associate Graphic Design Promotion:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 3:00 p.m. – 4:00 p.m. These judges will receive the student’s project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the student will develop a theme, illustrate the theme in a logo design, then utilize the logo in a promotional flyer.

**Two Judges are needed for the following four contests which will take place simultaneously beginning at 1:00 p.m. and ending at 5:00 p.m. Please sign up for all four competitions on the <http://www.registerychapter.com/bpamem/JudgesReg.aspx> and click on “Texas State Conference”.**

1. **Associate Prepared Speech:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 1:00 p.m. – 2:00 p.m. **Contest Description:** the student will demonstrate communication skills in securing, arranging, organizing, and presenting an informative speech.

2. **Associate Extemporaneous Speech:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 2:00 p.m. – 3:00 p.m. **Contest description:** the student will demonstrate communication skills in arranging, organizing, and effectively presenting information orally without prior knowledge of the topic.
3. **Associate Interview Skills:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 3:00 p.m. – 4:00 p.m. These judges will receive the student's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest Description:** the student will assess proficiency in job search and interview situations.
4. **Associate Advanced Interview Skills:** 2 judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 4:00 p.m. – 5:00 p.m. These judges will receive the student's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest Description:** the student will assess proficiency in job search, interview situations, and portfolio development.

**Two Judges are needed for the following two contests which will take place simultaneously beginning at 1:00 p.m. and ending at 5:00 p.m. Please sign up for all four competitions on the <http://www.registermychapter.com/bpamem/JudgesReg.aspx> and click on "Texas State Conference".**

1. **Middle Level Graphic Design Promotion Prelims:** Two judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 1:00 p.m. – 3:00 p.m. These judges will receive the student's project prior to attending the conference for technical scoring. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the student's oral presentation score at the scheduled contest time. The same judges who technically score the projects will also need to judge the oral presentation. **Contest description:** the student will develop a theme, illustrate the theme in a logo design, then utilize the logo in a promotional flyer.
2. **Middle Level Web Site Design Team:** Two judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12 p.m. for a complimentary lunch and judge the competition from 3:00 p.m. – 4:00 p.m. Team projects will be mailed in prior to attending the conference to be technically graded by judges. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the students' oral presentation score at the scheduled contest time. The same judges who technically pre-judge the web site will also need to judge the oral presentation. **Contest Description:** the team will work together to create a web site based on one of two topics provided by the National Center.
3. **Middle Level Career Research Project Team:** Two judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12 p.m. for a complimentary lunch and judge the competition from 4:00 p.m. – 5:00 p.m. Team research papers will be emailed in prior to attending the conference to be technically graded by judges. Scores will be emailed prior to the conference to the coordinator for input on the contest rubric and will be added to the students' oral presentation score at the scheduled contest time.

The same judges who technically score the research papers will also need to judge the oral presentation.  
**Contest Description:** the team will conduct research to analyze and present specific careers within a cluster.

**Two Judges are needed for the following two contests which will take place simultaneously beginning at 1:00 p.m. and ending at 5:00 p.m. Please sign up for both competitions on the <http://www.registermychapter.com/bpamem/JudgesReg.aspx> and click on “Texas State Conference”.**

1. **Middle Level Extemporaneous Speech:** Two judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 1:00 p.m. – 3:00 p.m. **Contest Description:** the student will demonstrate communication skills in arranging, organizing, and presenting information orally and effectively without prior knowledge of the topic.
2. **Middle Level Prepared Speech:** Two judges are needed at the **Hilton Hotel on Thursday, March 4th** at 12:00 p.m. for a complimentary lunch and judge the competition from 3:00 p.m. – 5:00 p.m. **Contest Description:** the student will be given the opportunity to demonstrate communication skills in securing, arranging, organizing, and orally presenting information.

Contest Name	Maximum Number of Judges Needed	Current Judges Count
Secondary Economic Research Project—Individual Prelims	6	0
Secondary Economic Research Project—Individual Finals	2	0
Secondary Economic Research Project—Team Prelims	6	0
Secondary Economic Research Project—Team Finals	6	0
Secondary Financial Analyst Team Finals	2	0
Secondary Administrative Support Research Project—Individual Prelims	6	0
Secondary Administrative Support Research Project—Individual Finals	2	0
Secondary Computer Animation Team Prelims	6	0
Secondary Computer Animation Team Finals	2	0
Secondary Digital Media Production Prelims	8	0
Secondary Digital Media Production Finals	8	0
Secondary Network Design Team Prelims	6	0
Secondary Network Design Team Finals	2	0

Secondary Web Site Design Team Prelims	8	0
Secondary Web Site Design Team Finals	2	0
Secondary Web Application Team Prelims	4	0
Secondary Web Application Team Finals	2	0
Secondary Video Production Team Prelims	8	0
Secondary Video Production Team Finals	2	0
Secondary Software Engineering Team Finals	2	0
Secondary Global Marketing Team Prelims	8	0
Secondary Global Marketing Team Finals	2	0
Secondary Entrepreneurship Prelims	8	0
Secondary Entrepreneurship Finals	2	0
Secondary Small Business Management Team Prelims	8	0
Secondary Small Business Management Team Finals	2	0
Secondary Graphic Design Promotion Prelims	6	0
Secondary Graphic Design Promotion Finals	2	0
Secondary Interview Skills Prelims	8	0
Secondary Interview Skills Finals	2	0
Secondary Advanced Interview Skills Prelims	8	0
Secondary Advanced Interview Skills Finals	2	0
Secondary Extemporaneous Speech Prelims	6	0
Secondary Extemporaneous Speech Finals	2	0
Secondary Human Resource Management Prelims	6	0
Secondary Human Resource Management Finals	2	0
Secondary Prepared Speech Prelims	6	0
Secondary Prepared Speech Finals	2	0
Secondary Presentation Management—Individual Prelims	8	0
Secondary Presentation Management—Individual Finals	2	0
Secondary Presentation Management—Team Prelims	8	0

Secondary Presentation Management— Team Finals	2	0
Secondary Parliamentary Procedure Team Prelims	9	0
Secondary Parliamentary Procedure Team Finals	3	0

Associate Web Site Design Team	2	0
Associate Digital Media Production	Please note – these contests run together in a time frame for both judges to score all four contests	
Associate Video Production Team		
Associate Administrative Support Team		
Associate Presentation Management Team		2
Associate Entrepreneurship	Please note – these contests run together in a time frame for both judges to score all four contests	
Associate Graphic Design Promotion		
Associate Prepared Speech	2	0
Associate Extemporaneous Speech	Please note – these contests run together in a time frame for both judges to score all four contests	
Associate Interview Skills		
Associate Advanced Interview Skills		
Middle Level Prepared Speaking	2	0
Middle Level Extemporaneous Speech	Please note – these contests run together in a time frame for both judges to score all four contests	
Middle Level Graphic Design Promotion	2	0
Middle Level Web Site Design Team	Please note – these contests run together in a time frame for both judges to score all four contests	
Middle Level Career Research Project Team		

One of us will send the contest guidelines and judges' rating sheet to each of you along with other pertinent in a timely manner prior to the conference.

Thank you for helping to promote youth leadership in our students.

Robin Goff  
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